Pennsylvania
Office of Open Records

Standard Right-to-Know Law Request Form

*Please read carefully. Complete this form and retain a copy of **both** pages; this copy may be required if an appeal is filed. You have 15 business days to appeal after a request is denied or deemed denied. More information about the RTKL is available at https://www.openrecords.pa.gov. In most cases, a completed RTKL request form is a public record.*

SUBMITTED TO AGENCY NAME: CUMBERLAND COUNTY (Attn: AORO)

Date Request Submitted: 9/1/26 Submitted via: ■ Email □ U.S. Mail □ Fax ■ In Person

[redacted]

RECORDS REQUESTED: *Provide as much detail as possible, including subject matter, time frame, and type of record sought. RTKL requests must seek records, not ask questions. Use additional pages if necessary.*
Timeframe: January 1, 2025 through the date this request is processed.

All contracts, purchase orders, statements of work, quotes, invoices and payment schedules with Motorola Solutions or any other vendor for body cameras, software, evidence storage, licensing, maintenance, support or related services.
Records concerning procurement and vendor selection, including any RFP, RFQ, bids, competing quotes, evaluations, sole-source determination or bidding waiver. If COSTARS or another cooperative contract was used, provide records identifying the contract and purchasing vehicle.
Records showing the $325,000 cost breakdown, including camera quantity/model, hardware,

Form continues on page 2. Retain a copy of both pages.

RECORDS REQUESTED (continued):
software/licensing, storage, training, implementation, maintenance, support and upgrades/replacement. * Records showing annual costs during the five-year agreement and any projected costs to continue the program afterward, including the anticipated funding source for those future operating costs. * Records concerning all state or federal grants sought or received for the project, including applications, budgets, awards and the disposition of the approximately $130,000 federal body-camera grant application. * Records authorizing or documenting the use of approximately $125,000 from the Prison Canteen Fund, including approvals, transfers and records addressing whether body cameras are an authorized prisoner-welfare or other permissible Canteen expenditure. * Any policy, resolution or guideline governing permitted uses of the Prison Canteen Fund. * Records showing General Fund amounts and all payments, expenditures or encumbrances for the project to date. Communications between Motorola or other vendors and County personnel concerning pricing, equipment selection, procurement, vendor selection or project financing. * Relevant terms include " body camera," " BWC," " Motorola," " V300," " WatchGuard," " COSTARS" and " canteen." * Records showing current implementation status, including cameras ordered/received, deployment dates, number placed into service, number of employees to be equipped, the current/proposed body-camera policy, and records sufficient to show whether the Prison or Sheriff's Office used body cameras before January 1, 2025.

DO YOU WANT COPIES? ☐ Yes, printed ■ Yes, electronic ☐ No, in-person inspection

Records shall be provided in the medium requested if they exist in that medium; otherwise, they shall be provided in the medium in which they exist. See Section 701. Your request may require payment or prepayment of fees. View the Official RTKL Fee Schedule for more details.

I understand that my request may incur fees. Notify me before further processing if fees will be more than ■ $100 (or) ☐ $_____.

Do you want certified copies? ☐ Yes (*may be subject to additional costs*) ■ No

ITEMS BELOW THIS LINE FOR AGENCY USE ONLY

Tracking: _____ Date Received: _____ Response Due (5 bus. days): _____

30-Day Ext.? ☐ Yes ☐ No (If Yes, Final Due Date: _____) Actual Response Date: _____

Request was: ☐ Granted ☐ Partially Granted & Denied ☐ Denied Cost to Requester: $_____

☐ Appropriate third parties notified and given an opportunity to object to the release of requested records.

Retain a copy of both pages of this Form.