PENNSYLVANIA STATE POLICE
DEPARTMENT HEADQUARTERS
1800 ELMERTON AVENUE
HARRISBURG, PENNSYLVANIA 17110

Mailing Date: January 22, 2026

[redacted]

PSP/RTKL Request Nº 2025-4265

[redacted]

On December 11, 2025, the Pennsylvania State Police (PSP) received your request for information pursuant to the Pennsylvania Right-to-Know Law (RTKL), 65 P.S. §§ 67.101 - 3104, wherein you state or request:

> FORMAL RIGHT-TO-KNOW LAW REQUEST
>
> Pursuant to the Pennsylvania Right-to-Know Law, 65 P.S. §§ 67.101–67.3104, I hereby request the following records from the Pennsylvania State Police:
>
> Requested Records
> 1. All overtime records for Pennsylvania State Police personnel assigned to Troop H & J for the period of Jan 1-Dec 1, 2025.
>
> This includes:
> • Timesheets or time logs reflecting overtime hours worked
> • Overtime approval forms
> • Payroll records showing overtime compensation
> • Internal reports or summaries identifying overtime usage
> • Rosters or schedules showing assigned overtime shifts
>
> I request these records in electronic format under 65 P.S. § 67.701.
>
> Legal Basis for Disclosure
>
> Overtime records are public financial records.
>
> Controlling case law:

• City of Pittsburgh v. Silver, 50 A.3d 296 (Pa. Commw. Ct. 2012)

• Office of the Governor v. Raffle, 65 A.3d 1105 (Pa. Commw. Ct. 2013)

• Pennsylvania State Education Ass'n v. PSP (PSEA), 148 A.3d 142 (Pa. 2016)

• 65 P.S. § 67.708(b)(6)

Redactions

PSP may redact personal identifiers under § 708(b)(6)(i), but the core data must be released.

If records are withheld, please provide:

1. The statutory basis under § 903,

2. A description of each withheld record,

3. The name and signature of the ORO.

Regarding the PSP Claim That Requesters Must Use Their Agency Form

This request is being submitted without using the Pennsylvania State Police's proprietary PDF request form. Under the Pennsylvania Right-to-Know Law, an agency may not require a requester to use an agency-specific form.

The governing statute, 65 P.S. § 67.703, provides:

"A written request may be submitted in person, by mail, by e-mail, or by fax, on a form provided by the agency or on any form that is acceptable to the agency, or in any other written format."

The Pennsylvania Office of Open Records has repeatedly held that:

• Agencies cannot mandate use of their own forms,

• A requester may submit any written request containing the elements in § 703, and

• A denial based solely on failure to use an agency form is improper and unlawful.

See:

– Meguerian v. Office of the Attorney General, OOR Dkt. AP 2010-1060.
– Lombardo v. Pennsylvania State Police, OOR Dkt. AP 2015-0931.

This request contains all necessary elements under § 703 and must be processed.

Fees

Notify me if costs exceed $10 under § 1307.

Delivery

Please deliver the records by email to:

[redacted]

Statutory Response Deadline

I look forward to PSP's response within five business days under § 67.90

A copy of your request is enclosed. By letter dated December 18, 2025, you were notified in accordance with RTKL section 67.902(b) that PSP required an additional thirty days to prepare this final response to your request.

Your request is granted. Your request is granted insofar as the responsive single page record, Payroll Posting Detail (marked for identification as PSP/RTK000001), reflecting overtime for Troop H and Troop J for the time period of January 1, 2025-December 1, 2025, and two Excel Spreadsheets titled "Troop H Overtime Jan 1 – Dec 1 2025 Redacted Final Response" and "Troop J Overtime Jan 1 – Dec 1 2025 Redacted Final Response". These documents are enclosed with this letter.

To the extent your request seeks or may be construed to seek PSP records involving covert law enforcement investigations, including intelligence gathering and analysis, PSP can neither confirm, nor deny the existence of such records without risk of compromising investigations and imperiling individuals. UNDER NO CIRCUMSTANCES, therefore, should this response to your request be interpreted as indicating otherwise. In all events, should such records exist, they are entirely exempt from public disclosure under the provisions of RTKL and CHRIA.

You have a right to appeal this response by submitting an appeal in writing to Office of Open Records (OOR), 333 Market Street, 16th Floor, Harrisburg, Pennsylvania 17101-2234. The appeal form is available at https://www.openrecords.pa.gov/Appeals/AppealForm.cfm. Should you choose to file an appeal, you must do so within 15 business days of the mailing date of this response and send to the OOR:

1) this response;
2) your request; and
3) the reason why you think the agency is wrong in its reasons for saying that the record is not public (a statement that addresses any ground stated by the agency for the denial). If the agency gave several reasons why the record is not public, state which ones you think were wrong.

Sincerely yours,

Sarah Dietrich
Deputy Agency Open Records Officer
Pennsylvania State Police
Bureau of Records & Identification
Right-to-Know Law/Subpoena Section
1800 Elmerton Avenue
Harrisburg, Pennsylvania 17110
RA-psprighttoknow@pa.gov
1.877.785.7771 (Main) | 717.525.5795 (Fax)

Enclosures: PSP/RTKL Request N° 2025-4265
Granted "public record," PSP/RTK000001
Granted "Excel Spreadsheets"

Commonwealth of
Pennsylvania

Payroll Posting Detail

Last Data Update (Mos 1/1/26 3:01 AM

Query Last Refreshed At 1/5/26 2:06 PM

Funds Ctr Lvl 3(N)		Commitment Item (N)	Actual time
20508	Troop H	OTHourStrTimeRate	42,708.70 H
		Result	**42,708.70 H**
20509	Troop J	OTHourStrTimeRate	40,611.91 H
		Result	**40,611.91 H**
Overall Result			**83,320.61 H**

2025-4265
12/18/25

Right-to-Know Law Request – Pennsylvania State Police

RECEIVED
RIGHT-TO-KNOW LAW OFFICE
2025 DEC 11 P 4:08

12/11/2025

Right-to-Know Law (RTKL) Office

Pennsylvania State Police
1800 Elmerton Avenue
Harrisburg, PA 17110

RA-psprighttoknow@pa.gov

FORMAL RIGHT-TO-KNOW LAW REQUEST

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Delivery

Please deliver the records by email to:

[redacted]

Statutory Response Deadline

I look forward to PSP's response within five business days under § 67.901.

Alleman, Hannah

From: [redacted]
Sent: Thursday, December 11, 2025 3:13 PM
To: SP, PSP RIGHT TO KNOW
Subject: [External] Records Request - Overtime Records
Attachments: OT REQUEST - 121125.pdf

ATTENTION: *This email message is from an external sender. Do not open links or attachments from unknown senders. To report suspicious email, use the* Report Phishing *button in Outlook.*

Please see the attached record request. Please confirm receipt of this request.

RECEIVED
RIGHT-TO-KNOW LAW OFFICE
2025 DEC 11 P 4:08